

# M&I Data Services

4900 W. Brown Deer Rd/P.O. Box 23528/Brown Deer, WI 53223-0528  
Human Resources Division

September 22, 1997

Kenvil Atkins  
5919 N. 67th Street  
Milwaukee, WI 53218

Dear Kenvil:

Congratulations on your job transfer to Command Center. We would like to confirm the following terms:

**Transfer Date:** October 5, 1997

**Job Title:** Command Center Technician I

**Department:** Command Center

**Supervisor:** Thomas Fritz

**Base Salary:** \$2166.67 per month

**Shift Premium:** 15%

**Benefits:** Your benefits will transfer with you; please verify with your current supervisor

**Vacation:** Your vacation benefits will transfer with you; please verify with your current supervisor

We wish you the best of luck in your new endeavor. Please feel free to contact our Human Resources Department if there is any way we can assist you in this transfer.

Again, congratulations on your transfer!

Sincerely,



Andrea A. Gillingham  
Employment Representative

AAG/kt